



State of Utah

JON M. HUNTSMAN, JR.  
Governor

GARY R. HERBERT  
Lieutenant Governor

## Department of Human Services

LISA-MICHELE CHURCH  
*Executive Director*

Office of Fiscal Operations

VAUGHN EMETT  
*Director*

THOMAS OBRAY  
*Director, Bureau of Internal Review and Audit*

### MEMORANDUM

**DATE:** July 5, 2007

**TO:** DHS Institutional Review Board  
August Lehman: Division of Substance Abuse and Mental Health (DSAMH)  
Brenda Ahlemann: Division of Substance Abuse and Mental Health (DSAMH)  
Navina Forsythe: Division of Child and Family Services (DCFS)  
Reina Dalglish: Division of Child and Family Services (DCFS)  
Peggy Matlin: Division of Aging and Adults Services (DAAS)  
John Dewitt: Division of Juvenile Justice Services (DJJS)  
Tyler Black: Division of Services for People with Disabilities (DSPD)  
Jesse Soriano: Utah Office of Ethnic Affairs  
Frank Reese: Utah State Hospital

**FROM:** Gary Franchina: Chair, DHS Institutional Review Board (IRB)

**RE:** July IRB meeting

Our monthly IRB meeting will be held on Wednesday, July 11, 2007 at 9:30 A.M. in room #212 of the Human Services Administration Building. **Please note the change in location.** Attached is a copy of the agenda and protocols for review. Please review the materials and be prepared to discuss them at the meeting.

If you have questions or need additional information, please feel free to contact me at 538-4109. I look forward to seeing you at the meeting.

Sincerely,

Gary Franchina, Chair  
DHS Institutional Review Board

Attachments